

# Getting Started with AppOne and Merrick Bank

## Signing up with AppOne is easy.

- Go to <http://www.appone.net> and click the [Sign up to be an AppOne Dealer](#) link.
- Complete our easy sign-up form.
- You will need your Dealer ID number from Merrick Bank.

## Set up your Merrick Bank program

- Merrick Bank has lending programs for your collateral types:
  - Merrick - Marine
  - Merrick - RV
  - Merrick - Trailer

Submit applications by fax for all Merrick programs. You need to use a Medallion program in order to print the proprietary documents required by Medallion.

- Enable your lending program on the **My Lenders** page of the **Admin Console** tab.
- Check that your collateral shows in the **Collateral Type** list at the top of the page.
- Check the box in the **Select** column to enable a Merrick Bank program for your dealership.
- Enter your Merrick Bank Dealer ID in the **LenderDealerID** column.

## You're ready to start a deal

- Click on **New Deal** on the Home Page.
- Use the **Customer** tab to enter personal, residence, and employment information for the buyer.
- Use the **Credit Bureau** tab to pull and print credit reports.
- Use the **Collateral** tab to verify or fill in information for your collateral.
- Use the **Structure** tab to enter itemization, fee, and other information. Add back-end products.
- Use the **Lenders** tab to select lenders and submit the deal. AppOne gives you the ability to submit electronically to integrated lenders and to fax apps to all other lenders.
- Use the **Forms** tab to print forms with the click of a button.

### Notes:

Complete, compliant Merrick Bank documents are available for you right away. Get your free trial to print compliant forms for your non-AppOne lenders.

- Use the **E-Files** tab to upload deal slips immediately.

## For more information

Contact your dealer rep or Tyler Kelly; 877-277-6631, extension 1207947;  
[Tyler.Kelly@wolterskluwer.com](mailto:Tyler.Kelly@wolterskluwer.com).