

# Getting Started with AppOne and FirstMerit Bank

## Signing up with AppOne is easy.

- Go to <http://www.appone.net> and click the [Sign up to be an AppOne Dealer](#) link.
- Complete our easy sign-up form.
- You will need your Dealer ID number from FirstMerit.

## Set up your FirstMerit program

- FirstMerit has lending programs for your collateral types:
  - FirstMerit Marine Program
  - FirstMerit RV Program
- Enable your lending program on **My Lenders** page on the **Admin Console** tab.
- Check that your collateral shows in the **Collateral Type** list at the top of the page.
- Check the box in the **Select** column to enable an FirstMerit program for your dealership.
- Enter your FirstMerit Dealer ID in the **LenderDealerID** column.

## You're ready to start a deal

- Click **New Deal** on the home page.
- Use the **Customer** tab to enter personal, residence, and employment information for the buyer.
- Use the **Credit Bureau** tab to pull and print credit reports.
- Use the **Collateral** tab to verify or fill in information for your collateral.
- Use the **Structure** tab to enter itemization, fee, and other information. Add back-end product information.
- Use the **Lenders** tab to select lenders and submit the deal.
- Use the **Forms** tab to print forms with the click of a button.

### Notes:

Complete, compliant FirstMerit documents are available for you right away. Get your free trial to print compliant forms for your non-AppOne lenders.

- Use the **E-Files** tab to upload deal slips immediately.

## For more information

Contact your dealer rep or Tyler Kelly; 877-277-6631, extension 1207947;  
[Tyler.Kelly@wolterskluwer.com](mailto:Tyler.Kelly@wolterskluwer.com)